



USDOE Blue Ribbon School of Excellence  
NJDOE Star School

## MIDLAND PARK PUBLIC SCHOOLS

Midland Park, New Jersey 07432

Godwin School

Highland School

Midland Park Jr./Sr. High School

### **ORDER OF BUSINESS FOR JUNE 16, 2020 PUBLIC MEETING**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

OPEN PUBLIC MEETING ACT STATEMENT

“Adequate notice of this meeting was provided as specified in the Open Meeting Act. Notices of this Meeting were sent to The RECORD, RIDGEWOOD NEWS, and to the Midland Park Borough Clerk for the 2020 elective year. A notice was also posted inside the office of the Midland Park Board of Education in a place reserved for such announcements. The Board announces that under its long-standing policy, it will not discuss in public any comments made by members of the public concerning individual staff members.”

ROLL CALL

PRESIDENT’S REPORT Mr. Richard Formicola

#### **Mission Statement**

**The Midland Park School District as part of a strong, dedicated community, provides its students with a comprehensive, adaptive education aligned to 21<sup>st</sup> century knowledge and skills needed for success in college and career. The district maximizes all resources to empower students to realize their individual worth and responsibility, with the expectation they achieve the New Jersey state standards at all grade levels.**

SUPERINTENDENT’S REPORT Dr. Marie Cirasella

Open to the Public: **COMMENTS** only for action items on the agenda.

1. Approve the minutes of the following regularly scheduled public meetings held on:

May 5, 2020  
 May 19, 2020

2. Approve the attainment of the Superintendent of School’s Merit Goals for the 2019-2020 school year, as per the attached appendix. BM-2
3. Approve the attainment of the School Business Administrator’s Merit Goal for the 2019-2020 school year, as per the attached appendix. BM-3
4. Authorize the Superintendent to hire staff over the summer months with retroactive Board approval.
5. Approve the Agreement between the Midland Park Administrator’s Association and the Midland Park Board of Education, as well as Salary Schedule A, effective July 1, 2020 through June 30, 2023.
6. Approve the Agreement between the Midland Park Education Association and the Midland Park Board of Education, effective July 1, 2020 through June 30, 2023.

A. Personnel – (M. Cirasella)

Board resolutions related to hiring for the 2020-2021 school year will be on an emergency basis, pursuant to N.J.S.A. 18A:6-7.1, N.J.S.A. 18A:39-17 and/or N.J.S.A. 18A:6-4.13, as applicable.

1. Approve the appointment and stipend in the amount of \$2,000 for Nicholas Capuano as the School Security Specialist for the 2019-2020 school year.
2. Approve the payment of stipends for curriculum writing during the 2019-2020 school year, as follows:

Name of Teacher	Curriculum	Total
Jessica Lee	Algebra 2	\$ 55.00
Maggie Ptak	Spanish 8	\$ 55.00
Phyllis Stepien	Modern World History	\$ 250.00
Paul Marino	Ancient World History	\$ 500.00
Deb Marks	Chemistry	\$ 450.00
Rana Parvanov Dawson	Biology	\$ 450.00
Nancy DeRitter	Physics	\$ 450.00

3. Approve the payments of stipends for Academic Support Lab paid through Title I funds for the 2019-2020 school year, as follows:

<b>Teacher</b>	<b>No of Hours</b>	<b>Total</b>
Terri Wecht	17	\$735.42
Jaclyn DeMagistris	9	\$389.34
Emily Donovan	5.5	\$237.93
Barbara Makela	6	\$259.56
Stephanie Mont	2.75	\$118.97
Ashley Smith	6	\$259.56
Deb Marks	9	\$389.34

4. Accept the retirement resignation of Joseph Naples as a Custodian, effective June 30, 2020.
5. Accept the resignation of Employee No. 1427, effective June 30, 2020.
6. Accept the resignation of Employee No. 1550, effective August 14, 2020.
7. Accept the resignation of Employee No. 1664, effective August 31, 2020.
8. Approve the staff appointments for the Extended School Year Program, effective July 6-23, 2020, as per the attached appendix: A-8

9. Approve the employment contracts for the following employees for the 2020-2021 school year:

- |                       |  |
|-----------------------|--|
| a. Eurico Antunes     | District Technology & Data Coordinator   |
| b. Trina Bradley      | Confidential Secretary to the Director of Special Education & Child Study Team |
| c. Virginia Callero   | Payroll & Benefits Coordinator   |
| d. Scott Collins      | Buildings & Grounds Supervisor   |
| e. Lisa Green         | Confidential Secretary to Business Administrator                               |
| f. Eileen Pomianek    | Assistant to the Business Administrator  |
| g. Anne Schaper       | Confidential Secretary to Superintendent of Schools                            |
| h. Ristem Sela        | Computer Technician  |
| i. Zachary Spadaccini | Computer Media Technician  |

10. Approve the Secretarial salaries for the 2020-2021 school year, as per the attached appendix: A-10
11. Approve the Instructional Aide salaries for the 2020-2021 school year, as per the attached appendix: A-11
12. Approve the Custodial/Maintenance salaries for the 2020-2021 school year, as per the attached appendix: A-12

13. Approve the appointment of Krzysztof Jaje as a Maintenance work. He will be paid a salary of \$49,000 (Step 13 on the Maintenance salary guide, including Maintenance stipends of \$6,000) effective July 1, 2020 through June 30, 2021.
14. Approve the appointment of Delroy Sinclair as a Custodian. He will be paid a salary of \$36,700 (Step 6 on the Custodial salary guide, including Night Differential), effective July 1, 2020 through June 30, 2021.
15. Approve the summer hours for the following Child Study Team members to work up to 10 days each during the months of July and August 2020. They will be paid as per Schedule D of the MPEA contract:

Christy Kearney	Learning Disabilities Teacher/Consultant
Jennifer Liss	School Social Worker
Catherine Prinsell	School Psychologist
Emily Trent	School Psychologist
Pamela Vermaas	Learning Disabilities Teacher/Consultant

16. Approve the summer hours for Craig Rush, Student Assistance Counselor, for up to 24 hours during the months of July and August 2020. He will be paid as per Schedule D of the MPEA Agreement
17. Approve the summer hours for Carole Treta, Technology Coordinator, for up to 60 additional hours. She will be paid as per Schedule D of the MPEA contract.
18. Approve the summer hours for the following Guidance Counselors. They will be paid as per Schedule D of the MPEA contract:

Kelly Scala	up to 1 additional day for 7 hours per day
Margaret Owens	up to 8 additional days for 7 hours per day
Elizabeth Wall	up to 8 additional days for 7 hours per day

19. Approve the summer hours for the following Certified School Nurses to review student records to ensure that required immunizations are complete prior to the start of school. They will each work for two additional days, not to exceed 15 hours, and will be paid as per Schedule D of the MPEA contract:

Karen Corcoran  
Lauren Fenning

20. Approve the summer hours for the following Secretaries, for up to 20 additional days each:

Michele Callesano	Highland Secretary to the Principal
Marie Pantina	High School Guidance Secretary
Barbara Rasmussen	High School Secretary to the Principal
Carol Weaver	High School Secretary to the Assistant Principal

21. Approve the summer hours for the following Midland Park Continuing Education program staff:

Jo Ann Francolino	Bookkeeper for up to 120 additional hours
Beth Kasbarian	Clerk for up to 120 additional hours

22. Approve the appointment of Danielle Bache as the Affirmative Action & Title IX Officer, effective July 1, 2020 through June 30, 2021.

B. Finance Committee – (B. McCourt, Chairperson)

1. Approve the following resolution:

RESOLVED: That pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of May 31, 2020, after review of the Secretary’s monthly financial report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13 (b), and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year, subject to the conditions of P.L. 1701.

2. Approve the following block motion:

- a. May 2020 direct pays in the amount of \$423,656.26.
- b. May 2020 Continuing Education claims in the amount of \$24,805.43.
- c. May 2020 Cafeteria claims in the amount of \$25,920.40.
- d. Second May 2020 payroll in the amount of \$614,374.64.
- e. First June 2020 payroll in the amount of \$759,298.42.
- f. June 2020 claims in the amount of \$153,189.29.
- g. First Quarter SUI payment in the amount of \$9,359.16.

3. Approve the cash reports and the Board Secretary’s report for the period May 1 – 31, 2020, as per the attached appendix. B-3

4. Approve the transfers between accounts for the period May 1 – 31, 2020, as per the attached appendix. B-4

5. Authorize the Business Administrator to cancel outstanding checks in the various accounts, in accordance with the Auditor’s recommendations, as per the attached appendix. B-5

6. Approve the submission of the 2020-2021 IDEA Grant Application to the New Jersey Department of Education and the acceptance of the entitlement funds as follows:

Basic	\$260,364.00
Preschool	\$ 21,248.00

7. Approve the third amendment to the Lease Agreement and the fourth amendment to the Facility and Program Agreement between the Midland Park Board of Education and Bergen County Special Services Board of Education.

8. Approve the following resolution for the transfer of current year surplus to reserve:

WHEREAS, N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board resolution, and

WHEREAS, the Midland Park Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and

WHEREAS, the Midland Park Board of Education has determined to retain as yearend unreserved undesignated fund balance for the year end June 30, 2020 an amount not-to-exceed the state mandated 2% cap plus an additional \$275,000.00; with the excess above this amount, in an amount not to exceed the maximum allowable amount defined by the district's Long Range Facility Plan is to be transferred to the Capital Reserve Account subject to the verification upon completion of the Audit;

NOW, THEREFORE BE IT RESOLVED, by the Midland Park Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

9. Approve the following resolution to increase the bid threshold:

WHEREAS, Stacy Garvey, School Business Administrator/Board Secretary possesses a Qualified Purchasing Agent (QPA) certificate;

WHEREAS, the State Treasurer, in consultation with the Governor and pursuant to N.J.S.A. 52:34-7, and N.J.S.A. 18A:18A-3 (b), has increased the bid threshold amount for school districts with a Qualified Purchasing Agent , from \$40,000 to \$44,000, and the Quote Threshold from \$6,000 to \$6,600, effective July 1, 2020;

NOW, THEREFORE BE IT RESOLVED that the Midland Park Board of Education, pursuant to N.J.S.A. 18A:18A-3 (a) and N.J.A.C. 5:34-5.4, establishes and sets the bid threshold amount of \$44,000 and the Quote Threshold in the amount of \$6,600 for the Board of Education, and further authorizes Stacy Garvey, the Qualified Purchasing Agent, to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

10. Approve Iva Rinaudo as a Spanish translator (as needed) during parent meetings for the 2020-2021 school year at the rate of \$40 per hour.
11. Authorize the School Business Administrator to execute the Agreement for Alcohol and Drug Testing Services between Valley Medical Group and the Midland Park Board of Education for the period July 1, 2020 through June 30, 2022.

C. Curriculum Committee – (S. Criscenzo, Chairperson)

1. Approve the membership resolution in the New Jersey Interscholastic Athletic Association for the 2020-2021 school year.
2. Approve the following new instructors to teach Continuing Education summer classes virtually from July 1 through August 31, 2020:  

Kaitlin Higgins	Summer cooking Classes
Steve Manin	“Crossword Coach – How to Solve the NY Times Crossword”
Diana Warcholik,	Critter Care Kids Workshops
Kristen Conte	Kids Exercise/Dance Workshops
3. Approve Hobby Quest of Northern NJ, sponsored by Midland Park Continuing Education, to teach Kids Virtual Summer Workshops from July 1 – August 21, 2020.
4. Approve the college and university partnerships with Midland Park course offerings for dual enrollment credit, as per the attached appendix.

C-4

D. Policy Committee – (M. Thomas, Chairperson)

1. Approve the following revised Mandated Board Policies:

a. Domestic Violence	Policy Section 1581
b. Health and Physical Education	Policy Section 2422
c. Administration of Medication	Policy Section 5330
d. School Day	Policy Section 8220
e. Reporting Potentially Missing or Abused Children	Policy Section 8462

E. Legislative Committee – (Administration)

- F. Buildings & Grounds Committee – (P. Fantulin, Chairperson)
  
- G. Negotiations Committee - (P. Triolo, Chairperson)
  
- H. Technology & Public Relations Committee – (C. Dell’Aglia, Chairperson)
  
- I. Town Council – (R. Formicola, P. Triolo)
  
- J. Liaison Committee

High School PTA - (J. Canellas)

Elementary School PTA- (C. Dell’Aglia)

Booster Club – (N. Eliya)

Performing Arts Parents – (P. Fantulin)

Special Education – (P. Triolo)

Education Foundation – (S. Criscenzo)

Board of Recreation – (B. McCourt)

Continuing Education Program – (M. Thomas)

Student Representative to the Board – (Samantha Padovano)



K. Old Business

L. New Business

Motion to go into closed session before the meeting of July 14, 2020, for the purpose of reviewing the hiring of personnel, legal updates and confidential student HIB case reviews.

Open to the Public - general **COMMENTS** only at this time are to be directed to the Board President.

Motion to Adjourn